

2017-2018 STUDENT REGISTRATION INFORMATION

Open Enrollment January 15, 2018- February 15, 2018

To Apply: It is highly recommended for anyone interested in attending CTA, to set up an enrollment meeting and tour with Principal Jennifer Colin (grades 6-12) or Principal Autumn Mattson, (grades K-5). Contact Mrs. Colin at jcolin@ctachargers.org and Mrs. Mattson at amattson@ctachargers.org. The Academy phone number is (616) 696-4905.

Parents must have all of the following materials turned in to be considered for an enrollment at CTA:

1. Registration Packet
2. Copy of original birth certificate
3. Copy of immunization records

These documents can be dropped off in the student services office during regular business hours, mailed to 350 Pine Street Cedar Springs MI 49319, by email to the principal for the appropriate grade level, or fax 616-696-4920.

Admissions Policy: Open enrollment for the next academic year is always from 7:45am on January 15th until 3:30pm on February 15th . When open enrollment ends, applications are counted. If there are fewer applicants than openings, all students will be accepted. If there are more applicants than openings the Academy will conduct a random selection lottery. The lottery is a random selection to determine who will be accepted and who will be put on waiting lists. The lottery is a public event, but your attendance is not required for acceptance. CTA will notify parents of the results. Applications received after open enrollment are accepted on a first come, first basis for any remaining openings, with preference given to siblings of students already enrolled at CTA. If all the positions are filled when CTA receives the completed enrollment documents, the student will be added to the end of the waiting list for his/her grade. When a student is accepted for enrollment he/she will receive an acceptance letter from the Academy. If CTA has not received all of the enrollment documents listed above, your child may be removed from the Academy's waiting list. If your student is on the waiting list you will be notified by mail or phone if an opening comes available for your student.

CTA is a non-profit tuition free public school academy. CTA admits students of any gender, race, color, religion, disability, national and ethnic group origin or any other legally protected characteristic to its programs, activities, or employment opportunities.